

Transfer Credit from Other Colleges or Universities

Students transferring to Lipscomb University from other colleges or universities must have an official transcript of their work from each school mailed to the admissions office. Courses are generally accepted in transfer if earned at a regionally accredited college or university and if they are comparable to courses offered at Lipscomb or commonly regarded as study in the liberal arts. All other course credits (earned in a non-traditional manner) are subject to evaluation by the registrar and/or academic chair on a course-by-course basis. Moreover, the grade of "C" or higher must have been earned on each course in transfer. Evaluation of these transcripts is made in the admissions office with final approval made by the registrar. Transferred work to be counted toward a major or minor must be approved by the academic chair involved and the registrar. Transferred courses accepted to meet part of the general education requirement must be approved by the registrar. Courses taken at a two-year school which have 3000 or 4000 course numbers at Lipscomb generally will not transfer as equivalency credit.

No more than 66 semester hours may be transferred from a two-year school. Some two-year colleges offer a third year of work in special areas. Ninety-nine semester hours is the maximum number of hours that may be transferred to Lipscomb.

Work taken by a student at another college or university after the student's initial enrollment at Lipscomb University may not be accepted unless the student has received approval to transfer this work before the work is begun. Forms for this approval are available in the registrar's office. For minimum credit hour requirements of transfer students toward graduation, see II on page 35.

Limitations of Transfer Credit

1. Students will not be allowed to transfer more credits per term than they would have been permitted to earn at Lipscomb.
2. Credit must be from a regionally accredited institution.
3. Only courses with the grade equivalent of "C" or higher are candidates for transfer credit.
4. Technical or vocational credits are not eligible for transfer and may not, therefore, be used to satisfy degree requirements.
5. All credits from Lipscomb University may not be transferable to every educational institution. Students wishing to transfer credit to another college or university should contact that institution.

Credit by Examination for Transfer Students

Credit awarded by other institutions for International Baccalaureate (IB), European Baccalaureate (EB), Advanced Placement (AP) and College Level Examination Program (CLEP) must be reevaluated to determine if (and how much) credit will be awarded by Lipscomb policy. Students desiring credit by exam should have the official IB, EB, AP or CLEP credit transcript sent directly to the Office of Admissions, Lipscomb University, One University Park Drive, Nashville, TN 37204-3951.